



Association of Haitian Physicians Abroad

## **2019 AMHE Convention Package**

**ALL INCLUSIVE - 3-night stay in Havana, 5-night stay in Varadero – CUBA**

**Disclaimer:** AMHE endeavors to make every effort to guide and assist all convention participants through the registration process of the hotel upon arrival in Cuba. AMHE will, to the extent possible, intervene and negotiate with the hotel on behalf of the convention registrants. However, AMHE does not have oversight and management responsibility for the services the hotel offers. Henceforth, AMHE assumes no responsibility and/or liability for services the hotel provides to the registrants.

**CONTENT: Please read carefully**

- **Steps for Registering for CMEs and for Booking your Hotel Room**
- **IMPORTANT: Must Read. Important required Cuban Government Forms to complete**
- **Must Know: CUBA Practical Information**
- **Answers to Frequently Asked Questions (FAQs)**

## **STEPS FOR REGISTERING FOR THE CONVENTION**

- 1) If you are a presenter or a CME participant attending the Scientific sessions, please register at:
  - a. [www.amhe.org](http://www.amhe.org)
  - b. Click on 2019 Convention
  - c. Click on **Register and Pay** for the Scientific Session Online.
  
- 2) If you are a participant **not attending the Scientific Convention** but would like to participate in the 2019 convention, book your hotel room by submitting the attached **HOTEL BOOKING FORM** or you can fill out the **HOTEL BOOKING** form online at:
  - a. [www.amhe.org](http://www.amhe.org)



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- b. Click 2019 Convention
- c. Click on Book my hotel accommodations

3) **Pay for your hotel BOOKING.** Call the office to make your payment or request an invoice for your booking charges. Keep in mind the discount deadlines when doing so as we need to have the payment by that date.

4) For any additional questions, please contact AMHE

PHONE: (718) 245-1015 and talk to Ms. Myriame Delva  
FAX: (888) 685-2415

### **IMPORTANT: IMPORTANT REQUIRED CUBAN GOVERNMENT FORMS TO COMPLETE**

- All government required forms will be provided upon completion of Hotel Booking with AMHE

### **MUST KNOW: CUBA PRACTICAL INFORMATION**

- Bring cash (Do not depend on credit card - **NOT ACCEPTED**)
- Need Cuban Visa (can be obtained from your airline or on line)
- Jet Blue \$50.00
- United Airlines \$75.00 (includes \$25 processing fee)
- American Airlines \$85.00 (includes \$35 processing fee)
- On line via Visa.com (cost vary from \$110 to \$150)
- Cuban convertible peso (CUC) for foreigners
- Can be obtained upon arrival at the airport (\$100 USD = \$87 CUC)
- Cuban national peso (cup) for Cuban to Cuban dealings



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- Medical insurance in Cuba mandatory (will be provided as part of package)
- Need a valid passport that will not expire within 6 months of arrival
- You will be travelling under the general license **515.565**
  - (a) Educational activities - CME
  - (b) Education exchanges - group people-to-people
- Must sign travel affidavit (AMHE)
- Keep a record of all activities done in Cuba for 5 years
- Excursions will be OFAC compliant
- OFAC (Office of Foreign Assets Control of US Department of Treasury)
- Must have Travel Insurance (can get through AIG)

### **SPECIAL RESTRICTIONS AND FREQUENTLY ASKED QUESTIONS**

Please take notes of the following Special restrictions and Frequently Asked Questions:

- Hotel registration does not include CMEs. There are two separate registration processes:
  - 1) Register for hotel Room
  - 2) Register for CMEs **(If you plan to attend the Scientific Sessions, you must register and pay to attend the sessions).**
- All hotel rooms have a safe deposit box free of additional charge. The price for the safe is included.

Q1 - How much is the SINGLE ROOM Rate (only 1 adult in the room)?

A1 - A SINGLE ROOM (only 1 adult in the room) is \$2199.00 for the 9-Day-8-Night package before discount.

*1166 Eastern Parkway; Brooklyn, NY 11213 - Phone: (718) 245-1015; Fax (718) 735-8015*

**[www.amhe.org](http://www.amhe.org)**



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Q2 - How much is the DOUBLE ROOM rate (2 Adults in a room)?

A2 - A double room can accommodate 2 Adults at \$1799.00 per person as well as 1 or 2 children (\$899.00 per child 3-11 yrs old) before discount. Children 12 years and above pay Adult rates.

Q3 - Is there a SPECIAL Rate for AMHE members?

A3 - Yes, members who have paid their **2019 dues** and registered after the Early Bird registration period between February 1<sup>st</sup> through May 1<sup>st</sup>, 2019, are granted a 10% discount.

Q4 - Are the members' family qualified for the SPECIAL Rate?

A4 - Family of members and non-members get a 20% discount during the Early Bird Registration period from the start of registration February 1<sup>st</sup>, 2019.

Q5 - Can I book my accommodation directly with the Hotel?

A5 - **NO. All bookings must be done through AMHE as the rate includes some amenities and private parties that are solely for the AMHE group.**

Q6 - Do Children Pay?

A6 - Children less than 3 yrs of age stay free in the same room as their parents. Children 3 to 11 yrs pay the children rate and are in the same room as the parent and those 12 yrs and above pay the adult rate.

Q7 - What is the maximum number of people per room.

A7 - Maximum occupancy is 2 adults per room + 2 children.

Q8 - How will I get to the Hotel from the airport?

A8 - Your package includes round trip transportation to and from the hotel. You will need to provide us with your arrival/departure date, time, and flight number for the hotel to arrange your pick up.

Q9 - Are there any special recommendations for time of arrival?



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A9 - We recommend that you book your flights to arrive no later than 5:00pm on Saturday, July 20, 2019.

Q10 - Do I have to pay the whole amount to qualify for the discount?  
A10- No, you do not. You are required to pay only 50 % (non-refundable) of the total room cost of your package to qualify. Your final payment must be made before June 1, 2019.

Q11 - What happened if the final payment is not made before June 1st?  
A11 - This deadline will be strictly enforced, and you will forfeit all discounts as well as the 50% deposit used to book the reservation.

Q12 - Are there any penalty for canceling my booking?  
A12 - Yes there is. Any booking canceled before June 1, 2019 will carry a penalty of 50% of the total booking for that room. Booking canceled after that date will result in 100 % loss of all payments made up to that point and AMHE will send you an invoice for any balance you may owe for that booking.