



Haitian Medical Association Abroad

## **2020 AMHE Convention Package**

**ALL INCLUSIVE - 9days – 8nights Stay  
Rio Hato, Panama (Central America)**

**Disclaimer:** AMHE endeavors to make every effort to guide and assist all convention participants through the registration process of the hotel upon arrival in Panama. AMHE will, to the extent possible, intervene and negotiate with the hotel on behalf of the convention registrants. However, AMHE does not have oversight and management responsibility for the services the hotel offers. Henceforth, AMHE assumes no responsibility and/or liability for services the hotel provides to the registrants.

**CONTENT: Please the STEPS read carefully**

- **Registering for CMEs**
- **Booking your Hotel Room**
- **Answers to Frequently Asked Questions (FAQs)**

### **STEPS FOR REGISTERING FOR THE CONVENTION**

- 1) If you are a presenter or a CME participant attending the Scientific sessions, please register at:
  - a. [www.amhe.org](http://www.amhe.org)
  - b. Click on 2020 Convention
  - c. Click on **Register and Pay** for the Scientific Session Online.
  
- 2) If you are a participant **not attending the Scientific Convention** but would like to participate in the 2020 convention, book your hotel room by submitting the attached **HOTEL BOOKING FORM** or you can fill out the **HOTEL BOOKING** form online at:
  - a. [www.amhe.org](http://www.amhe.org)
  - b. Click 2020 Convention
  - c. Click on Book my hotel accommodations
  
- 3) **Pay for your hotel BOOKING.** Call the office to make your payment or request an invoice for your booking charges. Keep in



## Haitian Medical Association Abroad

mind the discount deadlines when doing so as we need to have the payment by that date.

4) For any additional questions, please contact AMHE

PHONE: (718) 245-1015 and talk to Ms. Myriame Delva

FAX: (888) 685-2415

### **SPECIAL RESTRICTIONS AND FREQUENTLY ASKED QUESTIONS**

Please take notes of the following Special restrictions and Frequently Asked Questions:

- Hotel registration does not include CMEs. There are two separate registration processes:
  - 1) Register for hotel Room
  - 2) Register for CMEs **(If you plan to attend the Scientific Sessions, you must register and pay to attend the sessions).**
- All hotel rooms have a safe deposit box free of additional charge. The price for the safe is included.

Q1 - How much is the SINGLE ROOM Rate (only 1 adult in the room)?

A1 - A SINGLE ROOM (only 1 adult in the room) is \$2599.00 for the 9-Day-8-Night package **before discount.**

Q2 - How much is the DOUBLE ROOM rate (2 Adults in a room)?

A2 - A double room can accommodate 2 Adults at \$1799.00 per person as well as 1 or 2 children (\$899.00 per child 3-11 yrs old) **before discount.** Children 12 years and above pay Adult rates.

Q3 - Is there a SPECIAL Rate for AMHE members?

A3 - Yes, members who have paid their **2020 dues** and registered after the Early Bird registration period between March 1<sup>st</sup> through May 1<sup>st</sup>, 2019, are granted a 10% discount.

Q4 - Are the members' family qualified for the SPECIAL Rate?



## Haitian Medical Association Abroad

A4 - Family of members and non-members get a 20% discount during the Early Bird Registration period from the start of registration March 1st, 2020.

Q5 - Can I book my accommodation directly with the Hotel?

A5 - **NO. All bookings must be done through AMHE as the rate includes some amenities and private parties that are solely for the AMHE group.**

Q6 - Do Children Pay?

A6 - Children less than 3 yrs of age stay free in the same room as their parents. Children 3 to 11 yrs pay the children rate and are in the same room as the parent and those 12 yrs and above pay the adult rate.

Q7 - What is the maximum number of people per room.

A7 - Maximum occupancy is 2 adults per room + 2 children.

Q8 - How will I get to the Hotel from the airport?

A8 - Your package includes round trip transportation to and from the hotel. You will need to provide us with your arrival/departure date, time, and flight number for the hotel to arrange your pick up.

Q9 - Are there any special recommendations for time of arrival?

A9 - We recommend that you book your flights to arrive no later than 5:00pm on Saturday, July 25, 2020.

Q10 - Do I have to pay the whole amount to qualify for the discount?

A10 - No, you do not. You are required to pay only 50 % (non-refundable) of the total room cost of your package to qualify. **Your final payment must be made before June 1, 2020.**

Q11 - What happened if the final payment is not made before June 1st?

A11 - This deadline will be strictly enforced, and you will forfeit all discounts as well as the 50% deposit used to book the reservation.

Q12 - Are there any penalty for canceling my booking?



## Haitian Medical Association Abroad

A12 - Yes there is. Any booking canceled before June 1, 2020 will carry a penalty of 50% of the total booking for that room. Booking canceled after that date will result in 100% loss of all payments made up to that point and AMHE will send you an invoice for any balance you may owe for that booking.