AMHE 2015
Mini-Congress Agenda
“For a Renewed AMHE”

April 17 – 18, 2015

Melville, New York

Organizer: Board of Trustees
Workshop Facilitator: CEC Executive Director

Preliminary Workshops schedule
Version Updated April 12, 2015
Purpose

The purpose of this administrative convention is to revise old plans, brainstorm, and devise the future direction of the AMHE.

The outcome of this session is expected to lead to the development of a strategic plan to guide AMHE into the next decade. To this end, the Board of Trustees and the Executive Officers have identified the core areas to be addressed at the convention.

Seven workshops will be presented to discuss the charter amendments necessary to bring AMHE to the next level.

Convention date, time, and venue

The convention will take place on:

- Friday April 17, 2015: 4:00pm to 10:00pm
- Saturday April 18, 2015: 8:00am to 2:30pm

At

The Hilton Long Island / Huntington
598 Broad Hollow Road
Melville, NY 11747

Reservation: 631-845-1000

Reservation Group Code: AMHE

Convention Audience

The convention will bring together board members, active and former executive officers, chapters executive and members, the executive director and special guests of the Association.

In general, we anticipate a good size group that will offer a diversity of perspectives and lead to quality discussions in the limited time available.

Workshop Organizers

1) Ducarmel Augustin, M.D.
2) J.M. Frantz Hyacinthe, M.D.

Workshop Facilitator:
Association of Haitian Physicians Abroad

Mrs. M. Michaël Débrosse-Bruno, AMHE Executive Director
Workshop Sessions and Schedule

Convention Opening Sessions

Friday, April 17, 2015

4:00 – 4:10pm  Greetings and Introduction
Ducarmel Augustin, MD
Chairman of the Board of Trustees of the AMHE

4:10 – 4:20pm  Welcome Statement
Maxime Coles, MD,
President of the AMHE

4:20 – 4:30pm  A Word from the Secretary
J.M. Frantz Hyacinthe, MD
Secretary, Board of Trustees of the AMHE

4:30 – 4:40pm  Workshop Introduction and guidance
Introduction of facilitators
M. Michaël Dèbrosse-Bruno, BS, MBA-ISMA
Executive Director of the AMHE

4:40 – 4:45pm Facilitator(s) introduce workshops
Briefly explain purpose and guidance to workshop participants

Workshop Sessions – Group Discussions I

I - By Laws amendments

4:45 – 5:00pm By Laws Presentation
Henriot St Gerard, M.D.

5:00 - 6:00pm – Group Discussions
• By laws and the Board
• By laws and the CEC
• By laws and the Chapters
• By laws Committees

6:00 – 6:30pm – Groups present Summary of discussions

6:30 – 7:00pm - Break
II - Annual Convention workshop

7:00-7:15pm Annual Convention Presentation
Jean Rony Jean-Mary, M.D.

7:15 – 8:15pm – Group Discussions
• CEC and Convention
• Chapters and Convention
• Committees and Convention

8:15 – 8:30pm – Groups present summary

III – Grants Management and Compliance

8:30 – 8:45pm Grants Management and Compliance Presentation
Marie Michaël DÉbrosse-Bruno, BS, MBA-ISMA

8:45-9:45pm -Groups Discussions
• Identifying project
• Seeking Funding –
• Projects and Grants Management
• Policies and Procedures

9:45 -10:00pm Groups present summary

10:00pm - Sessions adjourn
Saturday, April 18, 2015

Workshop Sessions – Group Discussions II

7:00 – 8:00am – Breakfast (provided)

IV - Membership retention and recruitment
8:00-8:15am Presenter (TBA)

8:15 – 9:00 am - Discussions
  • Retention: A plan for engaging, maintaining, and retaining existing association members from year to year.
  • New Recruitment: A plan for recruiting medical students of Haitian ancestry, as well as young professionals entering the field of practice of medicine.

9:00 – 9:15am - Summary

V - Finances
9:15 – 9:30 – Presentation
   Karl Latortue, M.D.

9:30 -10:15am – Groups Discussions
  • Discuss means of increasing and diversifying the AMHE revenues

10:15 – 10:30am – Summary

10:30 – 10:45am – Break

VI - Relationship with Haiti
10:45 – 11:00am  Presentation
   Maxime Coles, M.D.

11:00-11:45am   Group Discussions
  • The Board and Haiti
  • The CEC and Haiti
  • The Chapters and Haiti
  • Inventory of all Projects using AMHE umbrella.
11:45-12:00pm  Groups present summary

VII - Focus group

12:00 – 2:00pm – JC Serge Pierre-Louis, M.D.

2:00 – 2:30pm – Summary

Closing remarks

2:30–3:00pm
Ducarmel Augustin, M.D., Chairman of the Board
J.M. Frantz Hyacinthe, M.D., Secretary of the Board

3:00pm  – Mini Congress Adjourns

7:00pm  - New York Chapter Annual Fundraising Gala