



Association of Haitian Physicians Abroad

AMHE 2015  
Mini-Congress Agenda  
**“For a Renewed AMHE”**

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April 17 – 18, 2015

Melville, New York

**Organizer:** Board of Trustees

**Workshop Facilitator:** CEC Executive Director

Preliminary Workshops schedule

Version Updated April 12, 2015



## Association of Haitian Physicians Abroad

### **Purpose**

The purpose of this administrative convention is to revise old plans, brainstorm, and devise the future direction of the AMHE.

The outcome of this session is expected to lead to the development of a strategic plan to guide AMHE into the next decade. To this end, the Board of Trustees and the Executive Officers have identified the core areas to be addressed at the convention.

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Seven workshops will be presented to discuss the charter amendments necessary to bring AMHE to the next level.

### **Convention date, time, and venue**

The convention will take place on:

Friday April 17, 2015		4:00pm to 10:00pm
	&	
Saturday April 18, 2015		8:00am to 2:30pm

At

The Hilton Long Island / Huntington  
598 Broad Hollow Road  
Melville, NY 11747

Reservation: 631-845-1000

Reservation Group Code: AMHE

### **Convention Audience**

The convention will bring together board members, active and former executive officers, chapters executive and members, the executive director and special guests of the Association.

In general, we anticipate a good size group that will offer a diversity of perspectives and lead to quality discussions in the limited time available.

### **Workshop Organizers**

- 1) Ducarmel Augustin, M.D.
- 2) J.M. Frantz Hyacinthe, M.D.

### **Workshop Facilitator:**

*1166 Eastern Parkway; Brooklyn, NY 11213 - Phone: (718) 245-1015; Fax (718) 735-8015*  
**[www.amhe.org](http://www.amhe.org)**



Association of Haitian Physicians Abroad

Mrs. M. Michaël Débrosse-Bruno, AMHE Executive Director



## Association of Haitian Physicians Abroad

### **Workshop Sessions and Schedule**

#### **Convention Opening Sessions**

Friday, April 17, 2015

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- 4:00 – 4:10pm Greetings and Introduction  
Ducarmel Augustin, MD  
Chairman of the Board of Trustees of the AMHE
- 4:10 – 4:20pm Welcome Statement  
Maxime Coles, MD,  
President of the AMHE
- 4:20 – 4:30pm A Word from the Secretary  
J.M. Frantz Hyacinthe, MD  
Secretary, Board of Trustees of the AMHE
- 4:30 – 4:40pm Workshop Introduction and guidance  
Introduction of facilitators  
M. Michaël Débrosse-Bruno, BS, MBA-ISMA  
Executive Director of the AMHE
- 4:40 – 4:45pm Facilitator(s) introduce workshops  
Briefly explain purpose and guidance to workshop  
participants

#### **Workshop Sessions – Group Discussions I**

##### **I - By Laws amendments**

- 4:45 – 5:00pm By Laws Presentation  
**Henriot St Gerard, M.D.**
- 5:00 - 6:00pm – Group Discussions
- By laws and the Board
  - By laws and the CEC
  - By laws and the Chapters
  - By laws Committees
- 6:00 – 6:30pm – Groups present Summary of discussions
- 6:30 – 7:00pm - Break



## Association of Haitian Physicians Abroad

### **II - Annual Convention workshop**

7:00-7:15pm Annual Convention Presentation

**Jean Rony Jean-Mary, M.D.**

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7:15 – 8:15pm – Group Discussions

- CEC and Convention
- Chapters and Convention
- Committees and Convention

8:15 – 8:30pm – Groups present summary

### **III – Grants Management and Compliance**

**8:30 – 8:45pm** Grants Management and Compliance Presentation

**Marie Michaël Débrosse-Bruno, BS, MBA-ISMA**

**8:45-9:45pm** -Groups Discussions

- Identifying project
- Seeking Funding –
- Projects and Grants Management
- Policies and Procedures

**9:45 -10:00pm** Groups present summary

**10:00pm** - Sessions adjourn



## Association of Haitian Physicians Abroad

**Saturday, April 18, 2015**

### **Workshop Sessions – Group Discussions II**

7:00 – 8:00am – Breakfast (provided)

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#### **IV - Membership retention and recruitment**

8:00-8:15am Presenter (TBA)

8:15 – 9:00 am - Discussions

- Retention: - A plan for engaging, maintaining, and retaining existing association members from year to year.
- New Recruitment: A plan for recruiting medical students of Haitian ancestry, as well as young professionals entering the field of practice of medicine.

9:00 – 9:15am - Summary

#### **V - Finances**

9:15 – 9:30 – Presentation

**Karl Latortue, M.D.**

9:30 -10:15am – Groups Discussions

- Discuss means of increasing and diversifying the AMHE revenues

10:15 – 10:30am – Summary

10:30 – 10:45am – Break

#### **VI - Relationship with Haiti**

10:45 – 11:00am Presentation

**Maxime Coles, M.D.**

11:00-11:45am Group Discussions

- The Board and Haiti
- The CEC and Haiti
- The Chapters and Haiti
- Inventory of all Projects using AMHE umbrella.



## Association of Haitian Physicians Abroad

11:45-12:00pm Groups present summary

### **VII - Focus group**

12:00 – 2:00pm – JC Serge Pierre-Louis, M.D.

2:00 – 2:30pm – Summary

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### **Closing remarks**

2:30–3:00pm

Ducarmel Augustin, M.D., Chairman of the Board  
J.M. Frantz Hyacinthe, M.D., Secretary of the Board

3:00pm – Mini Congress Adjourns

7:00pm – New York Chapter Annual Fundraising Gala